# Enrolling in Multi-Factor Authentication (MFA)-Application

Overview

The purpose of MFA is to create a layered defense requiring more than just a username and password to access protected resources. This is accomplished using a secondary, single-use authentication method established on your account.

Instructions

1. To use the Authenticator App you first must install the application. If you search in the Apple or Google app stores it can be found by searching "Microsoft Authenticator".
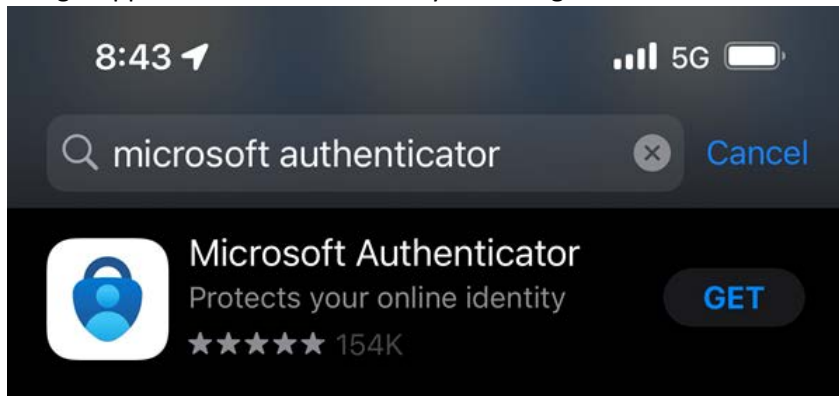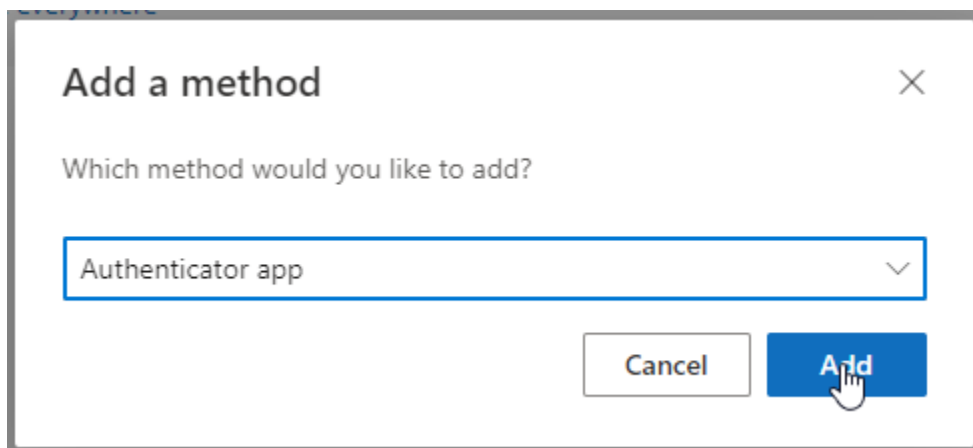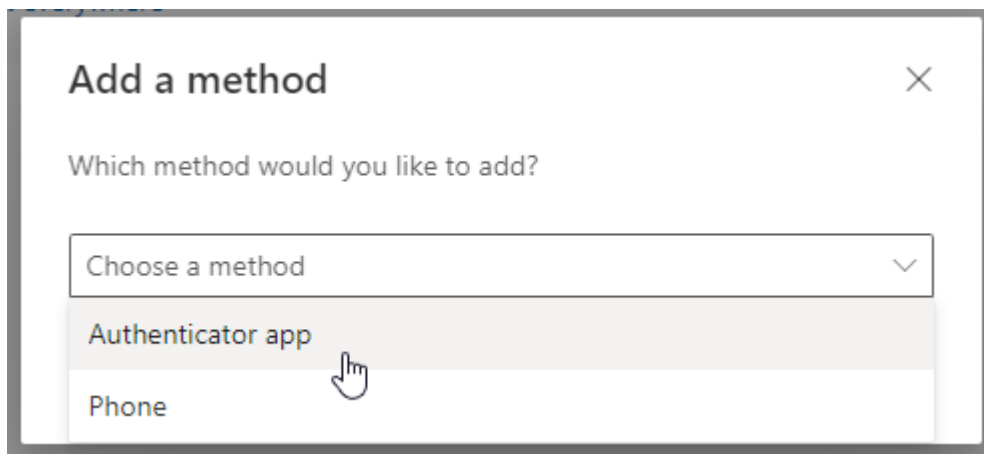

2. To enable MFA on your account first sign in to https://mysignins.microsoft.com/security-info to access the Security info page.
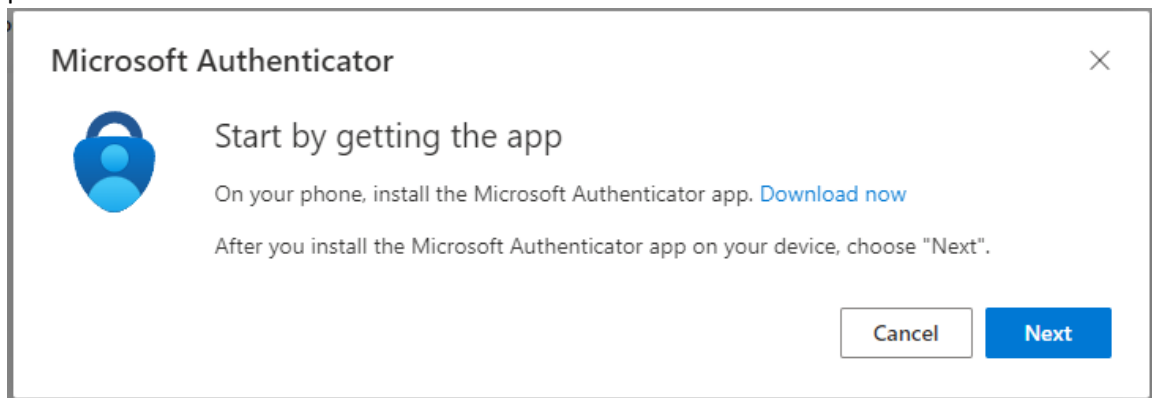3. Within the Security info screen click "Add method"
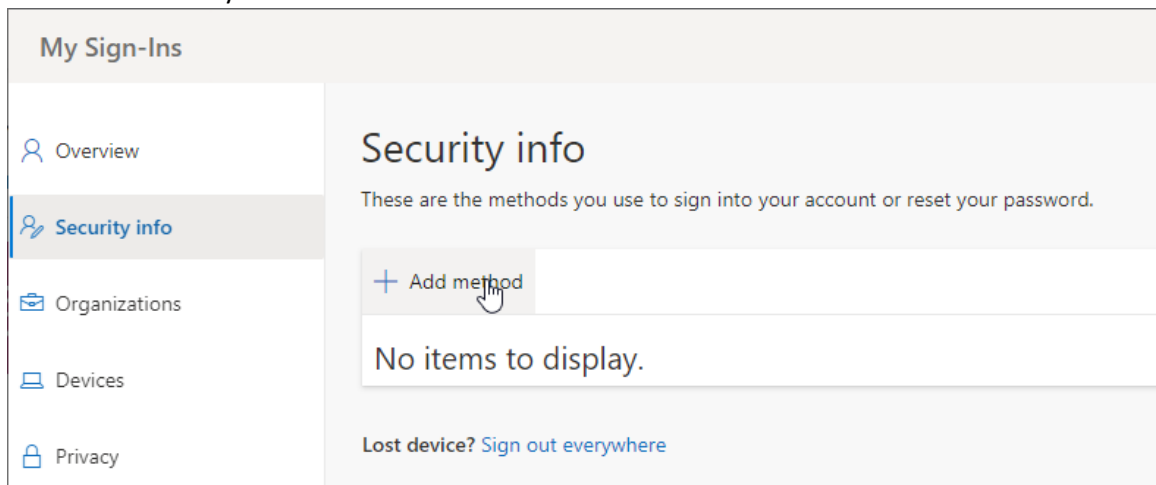
4. A pop-up window will then be displayed where you select the "Authenticator app" option and click "Add".
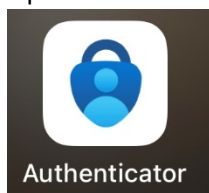
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Add a method

Which method would you like to add?

Choose a method ⌄

Authenticator app

Phone

Add a method

Which method would you like to add?

Authenticator app ⌄

Cancel   Add

5. This step requires that you have installed the Microsoft Authenticator application on your phone. Please have that installed and click "Next".

Microsoft Authenticator

Start by getting the app

On your phone, install the Microsoft Authenticator app. Download now

After you install the Microsoft Authenticator app on your device, choose "Next".

Cancel   Next

6. Open the Microsoft Authenticator app on your phone.

Authenticator

7. Once you have the Microsoft Authenticator application open click the "+" sign in the top right corner and select "Work or school account"
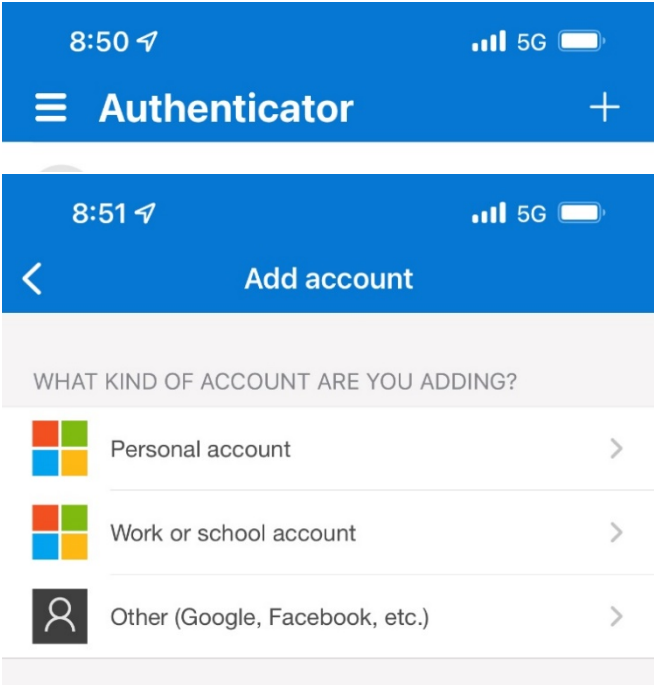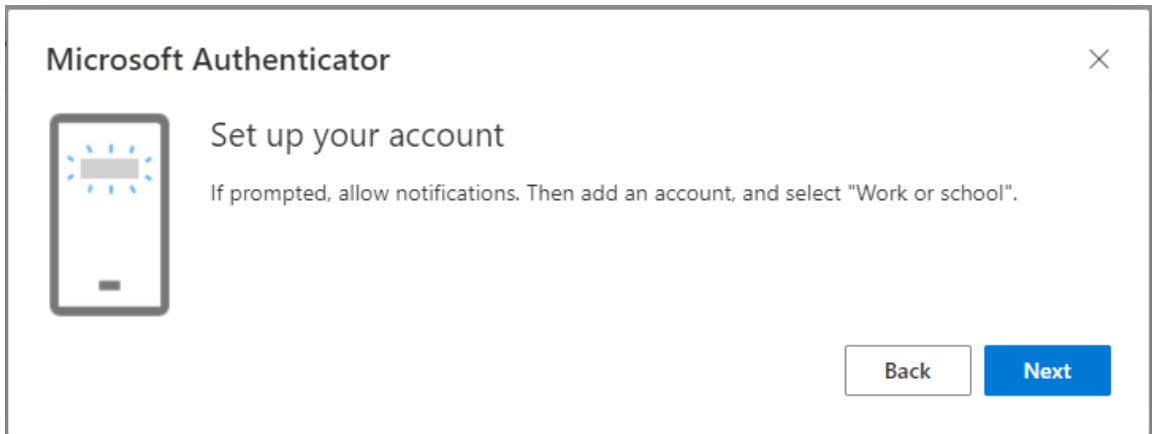

This matches what the web page shows for adding "Authenticator app" authentication. There will be a pop-up in the authenticator app asking to sign in or scan QR code. Select "Scan QR Code".

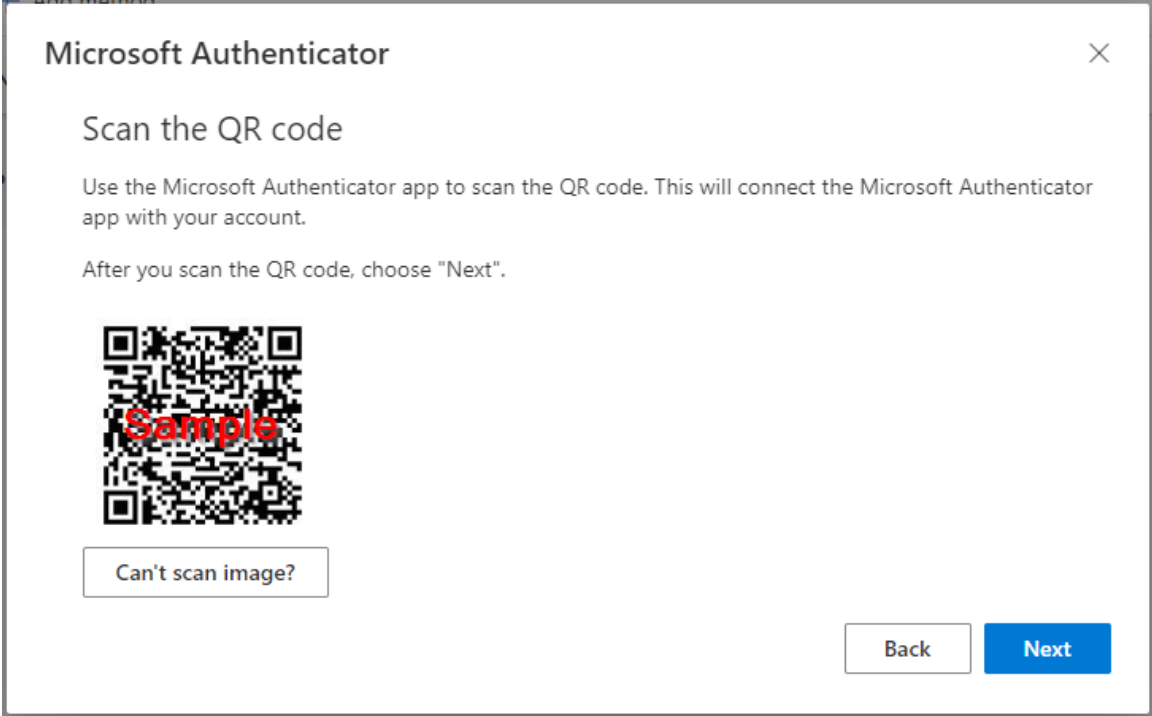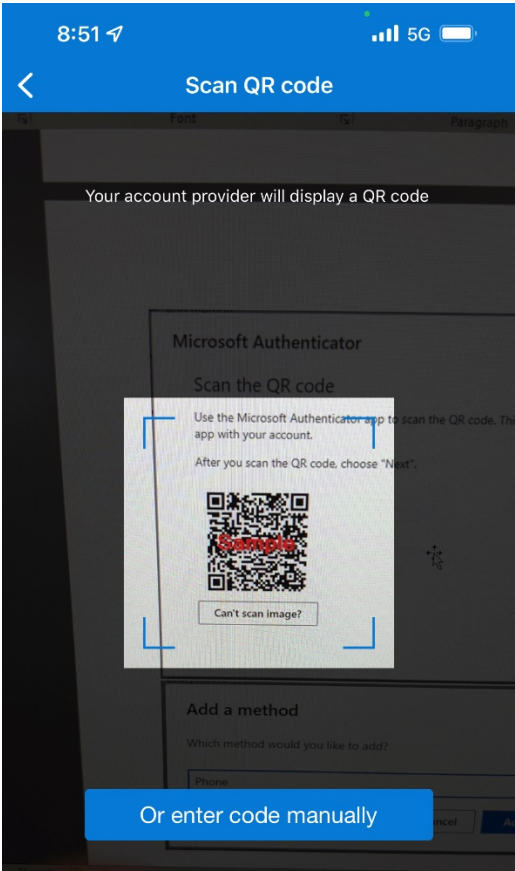# Enrolling in Multi-Factor Authentication (MFA)-Application
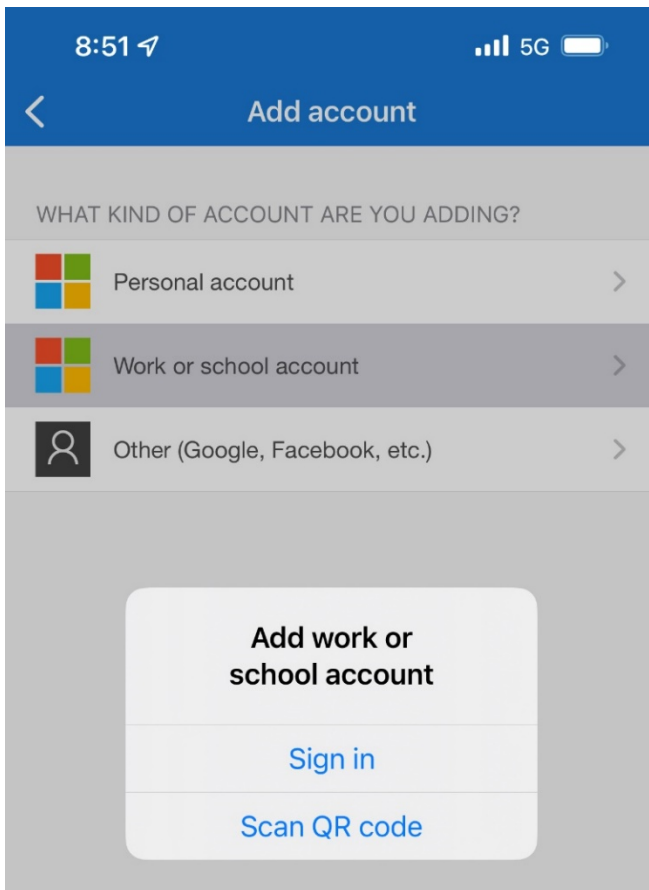
Once here click "Next"

8. The authenticator application may prompt you to access your phone's camera. Please allow this and it should be at a place showing a viewport to take a picture of the QR code that is displayed on the webpage.

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This will add your Owen login to the authenticator app and complete the configuration.